

Who are the Quakers?

Formally, Quakers are the Religious Society of Friends and hence often refer to each other as 'Friends'. The public more commonly refer to 'Quakers'.

More than 27,000 people attend Quaker meetings for worship in the UK. These quiet times of seeking the presence of God are held in about 500 places, many of them Quaker owned meeting houses. There are Quaker meetings in Great Britain and abroad.

The origin of the present Meeting lies between the two World Wars. The Community Centre of Burnt Oak's newly built Watling Estate hosted early meeting for worship. In the 1960s a small group that met at Stanmore joined the Burnt Oak group, combining to raise funds for today's purpose-built, architect-designed meeting house situated in shyly central Rectory Lane in Edgware.

Quakers believe that we all can have direct experience of God. In our Meetings for Worship we meet with God in an un-programmed quiet time and in the vocal contributions of others.

Worship is part of our daily lives. We make no distinction between the sacred and the secular as we try to live out our convictions in the every day.

Quaker Witness

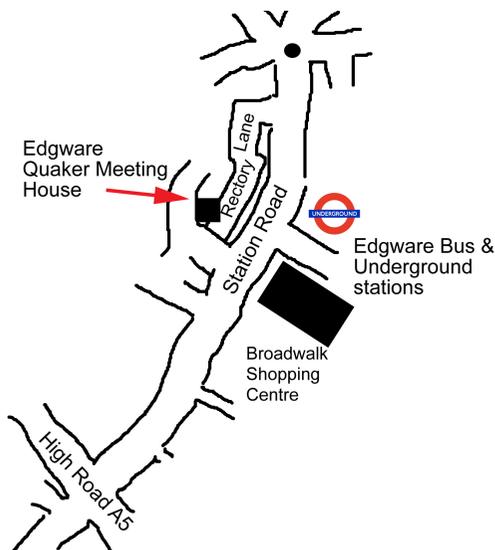
Since our foundation in the 1600s in England, Quakers have tried to make a practical witness to our religious convictions. Quakers are especially active in peace work, human rights and social reform.

For more information or a free pack go to <http://quaker.org.uk/infopack> or ring Freephone 0808 109 1651

Room hire enquiries

Please ensure that any individuals using the meeting house have a copy of this leaflet. Additional copies are available on request by emailing the office.

To enable everyone to use our meeting house and attend meeting for worship, we have a level car park, ramp access with handrail, hearing loop system, and a toilet for wheelchair users.



Meeting for Worship is held
every Sunday at 10.30am
Everyone is welcome!

Edgware Quaker Meeting House, Rectory Lane,
off Station Road, Edgware, Middx. HA8 7LG
Edgware Local Quaker Meeting is part of
North West London Area Meeting
<http://nwlondonquakers.org.uk/>
Registered charity no 1134529



Edgware Quaker
Meeting

Meeting House Hire

Charges from 1st September '17

Charges are £16 per hour for the full building; a minimum of one hour is to be booked at a time, the time booked must include all setting up & clearing away time. Extensions can be booked in 15-minute intervals

Please pay by bank transfer to: Edgware Quaker Meeting RSOF, Sort Code 40-52-40, Bank Account 00008491 this is our preferred method of payment as it reduces administration and keeps our prices competitive, or make cheques payable to 'Edgware Quaker Meeting RSOF' and post to the address below marked for the attention of the Treasurer.

- Access is for the rooms and at times stated in the contract.
- It is the responsibility of the hirer to renew all bookings before the end of the current session.
- The booked period **MUST** include all time you need to be in the building.
- Hirers **MUST** pay in advance for the entire time booked

Email: Edgwarequakermeetingoffice@gmail.com

August 2017

Conditions for room hire

- Quaker meetings encourage the use of their meeting houses to serve and benefit the local community. Quakers have a testimony to equality – an unshakeable conviction that there is ‘that of God’ in everyone and that all people should be treated equally.
- You will be asked what the aims and principles of your organisation are before we are able to accept your booking.
- Bookings are made by emailing the dates and times required to the office at: **edgwarequakermeetingoffice@gmail.com**. If available, a contract will be sent which both parties must sign before the booking is confirmed. Payment is due before the building is used.
- Edgware Quaker Meeting reserves the right to make additional charges for times/space not agreed to in advance.
- Any booking which needs to be cancelled should be notified to the office by email as soon as possible. Less than a month’s notice of cancellation or changes may incur a 50% charge, less than two weeks notice will normally incur the full charge
- Meeting house insurance does not cover your property, which is left in the building at the owner’s risk.
- You are responsible for security; while using the meeting house you must ensure that all exterior doors are kept closed; exterior doors should not be left blocked open. On leaving the building lock the doors, switch off all inside lights and check that all the windows are closed. Lock the car park gate.

Things you need to know

- You must ensure that any activities comply with current legislation.
- It is the responsibility of the hirer to ensure that all necessary safeguarding checks have been undertaken. We cannot accept any responsibility for the hirer’s failure to comply with this requirement.
- As a hirer you are responsible for leaving the room clean, and as you found it, including any moved furniture.
- Only members of the hiring group should be allowed into the building.
- We are unable to store equipment etc. either before or after an event unless specific arrangements have been agreed.
- The meeting house is not licensed for public entertainment or film shows. You may show films privately to your members, but you may not charge or advertise to the public.
- No candles or naked flames are allowed
- No alcohol, gambling (including raffles) or drugs are allowed anywhere on the premises.
- No smoking is allowed anywhere in the Meeting House, the garden or the car park
- The release fee for illegally parked cars is £75
- A refundable key deposit of £90 is required. Please read notice boards, rules and regulations especially regarding the car park.
- **Please note that if you lose or misplace the Multilock Padlock you will be charged £250.00 towards its replacement**
- You must report and pay for all damages, including extra cleaning if rooms are not left in their original state. Including remove any rubbish resulting from your letting from the site at the end of each session

All about safety and first aid

- **Fire:** You must observe fire precautions.
- You should devise a plan for dealing with fire and other emergencies.
- The front door and back doors are fire exits and must not be blocked by pushchairs, cycles etc. The fire assembly point is located at the far end of the car park.
- Fire extinguishers are located in the lobby and in the kitchen, where there is also a fire blanket. You must be familiar with their location and use.
- When setting up chairs, you should allow emergency gangways. If needed, ask the office for advice.
- **Insurances:** You must take out the necessary insurances and have them in force for all legal liabilities that could arise, including personal injury and death to third parties (including employees and volunteers), or damage to the meeting house, or to the property of others arising out of your occupation and activities while on the premises.
- **First Aid:** First aid equipment is in the kitchen.
- All accidents must be recorded in the accident book and reported to the office.
- Any faults, breakages, or other problems must be reported immediately.
- You must ensure that children are supervised at all times.
- All facilities (including play equipment) must be used with adult supervision.

**In emergencies please ring the
Premises Management Committee
0208 951 0864**